

SCIENTIA AGRICOLA

CHECKLIST FOR MANUSCRIPT SUBMISSION

- ✓ Check if cover page is organized as required and all information fully provided.
- ✓ Work to eliminate expressions like: Influence of...; Study on...; Effect of... from the title.
- ✓ Use scientific names in the manuscript's title only when absolutely mandatory.
- ✓ Fellowship recipients must be indicated in the subtitle "Acknowledgements", not in the cover page.
- ✓ Make sure the abstract brings an introductory phrase (*rationale*) to the subject of the research and/or identify the problem to be investigated.
- ✓ Eliminate expressions such as: It was concluded that...; From the obtained results...; It was possible to observe that...; Data show that... from the Abstract, and make sure Abstract includes main results and conclusions.
- ✓ Make sure the Introduction (usually 20-30 lines) contains information on the state of the art of the subject, identifies the objectives of the study.
- ✓ Do not name Schools, Institutes, Laboratories, Farms, etc., where the study was carried out. Identify only the city, state and country, and include geographic coordinates of where field experiment(s) was(were) carried out in the M&M.
- ✓ Describe statistical design and statistical procedures as detailed as possible, preferably at the end of the M&M subtitle.
- ✓ Make sure Results are discussed in detail. Explain cause-effects relationships and compare results with related bibliographic references in the R&D.
- ✓ Double check R&D for elimination of cumbersome expressions such as: It was observed that...; Notice that...; It is important to note that...
- ✓ Do not include table(s) with results from the analysis of variance (ANOVA) analysis; favor information on statistical results as text.
- ✓ *Scientia Agricola* does not require the subtitle Conclusions, but allows authors utilizing such subtitle if they feel necessary. In that case, do not use expressions such as: "In the conditions of the experiment..."; "For the conditions of this experiment..." etc., and avoid using claims or implications that merely replicate the description of the results.
- ✓ Check if the reference list observes strictly the Instructions to Authors, available at www.esalq.usp.br/scientia or www.scielo.br/sa.
- ✓ Update references to the last five years, but feel free to acknowledge timeless, classical references and key papers.
- ✓ Do not refer or cite MSc Thesis, PhD Dissertations, abstracts of papers presented at scientific meetings.

- ✓ Make sure the manuscript is organized on A4 paper, double spaced, font Times New Roman 12.
- ✓ Titles of Tables and Figures have to be self-explanatory; detail all abbreviations either in Tables' titles or footnotes and Figures' legends.
- ✓ Eliminate Tables with little or minute information; favor a short text to present such information.
- ✓ Titles of Tables and Figures should not display units. Instead, display units right below the horizontal line separating the columns' titles from the measured values of Tables, or right below axis titles in Figures.
- ✓ Make sure International Units System was used all through the text, Figures and Tables included.
- ✓ Note and interrelate units as positive or negative powers, e.g.: kg ha⁻¹; do not interrelated units using slashes, e.g.: kg/ha.
- ✓ Leave a single space between units: g L⁻¹, and not g.L⁻¹, nor gL⁻¹
- ✓ Make sure complete scientific nomenclature, authority included, follow common names of animals and plants the first time they appear in the abstract and in introduction. Ex. *Vigna unguiculata* (L.) Walp.
- ✓ Avoid the use of trademarks except when / where absolutely essential to the comprehension of the experimental methodology.
- ✓ Define abbreviations in full when used by the first time.
- ✓ Except when followed by units, numbers from one to ten should be spelled out in the text.
- ✓ Each paragraph shall contain one main idea. Consolidate short paragraphs and split long ones (i.e. eliminate loose phrases from the text).
- ✓ Eliminate the word "significant" when discussing statistical differences or effects. Details of the statistical design and analysis should be presented in the M&M subtitle, level of significance included.
- ✓ Use low case, italic "*p*" to note statistical probability: if statistical differences were detected, use for example $p < 0.05$; $p < 0.01$; etc.; if statistical differences were not detected, use $p > 0.05$; $p > 0.01$; etc.
- ✓ When possible, move/insert bibliographic citations to/at the end of the paragraphs (the subject is more important than the author). Use the same procedure regarding citations of Figures and Tables.
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